



# Housing Qualifications

## everything you need to complete your application

Welcome home to Mountain Vista Communities! We proudly offer leasing opportunities for accompanied active-duty service members stationed at Fort Huachuca.

### Family Housing Eligibility

Must be an accompanied active-duty service member assigned to Fort Huachuca. MVC requires a minimum of a 12-month lease; some exceptions may be granted for students based on eligibility.

### Application Process

To apply for housing, the service member must complete and submit an application, a pet policy packet, and all documents listed below. Service members may apply up to 90 days in advance of arrival.

- **Military Orders** - with all amendments.
- **DA31 Leave Form** - (The working copy is acceptable until all signatures are available. You must provide a signed copy prior to lease signing. The date used to sign out from the losing duty station is the date used to determine your wait list placement.)
- **Proof of Dependents:** DD1172-2 DEERS Enrollment Verification Form (See the Leasing specialists for acceptable alternatives)
- **LES** - Current End of Month showing BAH, or pay inquiry signed by Finance
- Proof of renters insurance (NOT required for application, due at lease signing, see next page for more details)

**If Dual Military – Both service members must provide an End of month LES and Orders**

**AIT Students – AIT Memorandum with course Dates and Commanders signature is required**

(Application may be submitted without memorandum, however, you will not receive a housing assignment until the Memo has been received)

E1-E6: Dani Casares [dcasares@tmo.com](mailto:dcasares@tmo.com)

E7 and Above: Stephanie Martin [smartin@tmo.com](mailto:smartin@tmo.com)



### **Renters Insurance**

Residents are required to obtain and maintain general liability insurance coverage of a minimum of \$100,000 and personal property insurance coverage of a minimum of \$10,000 for the duration of their tenancy at their sole cost and expense. Resident's Renters Insurance Policy shall name **Fort Huachuca-YPG Communities II, L.L.C. at 2317 Smith Street, Building 52065, Fort Huachuca, Arizona 85613** as an additional insured. Residents are strongly encouraged to insure personal property in an amount sufficient to cover the resident's property.

Please do not submit the proof of insurance with your current address. Please submit insurance once an address has been provided during a housing assignment. Any incorrect insurance documents will be returned and asked to submit again.

### **Lease Term**

Twelve-month initial lease that automatically becomes month to month after lease expiration.

### **Rent (BAH)**

Rent for family housing is equal to the senior Service Member's Basic Allowance for Housing (BAH) at the 'with dependent' rate.

### **Bedroom Qualification**

Qualification for number of bedrooms is based solely on the number of eligible dependents. Currently, MVC has mostly 3 and 4 bedrooms with four (E1-E6) 5-bedroom homes.

### **Students**

Students may be granted a six-month lease exception, based on eligibility and the ability to satisfy the lease. AIT students are required to submit a Memorandum from their unit with course dates and commander's signature. Students are housed in Permanent Party neighborhoods, as MVC does not have designated student housing.

### **Pets**

Up to two pets per home with a \$250.00 refundable pet deposit per pet. Breed restrictions apply. See the Pet Policy for more information.